

MINUTES

March 10, 2008

The regularly scheduled meeting of the Board of County Commissioners was called to order this 10th day of March, 2008, in meeting room 240 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rusty Sullivan, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, F. DeWayne Beggs, Eddie Thomason, John Murrell, Ed Miller, Doug Blaine, David Mobley, Melinda Duke, Denise Ellison, Deborah VanWye, Peggy Laizure, James Tyree, Jim Helm, Shari Kinney, Sandra Longcrier, Neil Vickers, Daniel Clements, Scottie Williams and Ken Komiske.

Chairman Skinner began the meeting with the Pledge of Allegiance.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of March 3, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to accept and to award and/or reject at a later date the bids for County Bid #COM3-1357 – The Purchase of one (1) or more, New Dump Trucks for the Cleveland County Commissioners.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

The bidders, each with properly executed non-collusion affidavits as follows on the next page:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders				
	Bruckner's	ATC Oklahoma City Freightliner/Western Star	Joe Cooper Truck Center	
BID: #COM3-1357				
DEPT: Commissioner's				
DATE OPENED: 3/10/08	1	2	3	
List of Individual Items				Awarded To:
The purchase of one (1) or more, 2009 Model Dump Trucks, for the Cleveland County Commissioners.				Tabled on 3-10-08
MAKE:	MACK	Freightliner	Sterling	
MODEL:	CHU613	Columbia CL120	LT9500	
YEAR:	2009	2009	2009	
MILEAGE:	New	New	New 0	
APPROXIMATE DELIVERY DATE:	100 days	75-90 days	75 to 90 days	
BID PRICE:	\$102,860.00	\$105,979.00	\$95,997.00	
Used Truck Trade-In Value:				
2002 Freightliner FL120-VIN #1FVMALASX2LK02754	\$30,000.00	\$30,000.00	\$32,000.00	
2005 Mack CH613 - VIN #IM2AA18C05N157801	\$64,000.00	\$51,000.00	\$57,500.00	
2005 Mack CH613 - VIN #IM2AA18C25N157802	\$64,000.00	\$51,010.00	\$57,500.00	
Exceptions:	None	—	Single Exhaust 15.9 CFM	
CONTACT INFORMATION:				
Contact Person:	Ken Schmitz	Geof Flora	Keith Miller	
Title:	Government	Account Manager	GM	
Telephone Number:	405-942-4800	405-917-2048	405-232-3551	
Fax Number:	405-942-4940	405-942-6390	405-604-2665	
NON-COLLUSION AFFIDAVIT:	Yes	Yes	Yes	
PA-102(1982)				

Rusty Sullivan moved, seconded by Rod Cleveland, to accept and to award and/or reject at a later date the bids for County Bid #COM3-1358 – The Purchase of one (1) or more, New Semi-Tractor Trucks for the Cleveland County Commissioners.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

The bidders, each with properly executed non-collusion affidavits as follows on the next page:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	Bruckner's	ATC Oklahoma City Freightliner/Wester n Star - Bid #1	ATC Oklahoma City Freightliner/Wester n Star - Bid #2	
BID: #COM3-1358				
DEPT: Commissioner's				
DATE OPENED: 3/10/08	1	2	3	
List of Individual Items				Awarded To:
The purchase of one (1) or more, 2009				Tabled on 3-10-08
Model Semi-Tractor Trucks. for the				
Cleveland County Commissioners.				
MAKE:	MACK	Freightliner	Western Star	
MODEL:	CHU613	Columbia CL120	4900FA	
YEAR:	2009	2009	2008	
MILEAGE:	New	New	New	
APPROXIMATE DELIVERY DATE:	30 days	75-90 days	2 week/upon completion of wet kit installation and tool box	
BID PRICE:	\$88,950.00	\$93,519.00	\$93,926.00	
Exceptions:	None	—	Truck has driver controlled traction differential in both tandem rear axles.	
CONTACT INFORMATION:				
Contact Person:	Ken Schmitz	Geof Flora	Geof Flora	
Title:	Government Sales	Account Manager	Account Manager	
Telephone Number:	405-942-4800	405-917-2048	405-917-2048	
Fax Number:	405-942-4940	405-942-6390	405-942-6390	
NON-COLLUSION AFFIDAVIT:	Yes	Yes	Yes	
PA-102(1982)				

Rusty Sullivan moved, seconded by Rod Cleveland, to accept and to award and/or reject at a later date the bids for County Bid #COM3-1359 – The Purchase of one (1) New Self-Propelled Rotary Broom for the District #3 County Commissioner.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

The bidder, with properly executed non-collusion affidavit as follows on the next page:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders			
	Kirby-Smith Machinery, Inc.	Warren Cat	
BID: #COM3-1359			
DEPT: Commissioners			Awarded To:
DATE OPENED: 3-10-08	1	2	Tabled on 3-10-08
List of Individual Items			
The purchase of one (1) new			
Self-Propelled Rotary Broom for			
the District #3 County Commissioner.			
PROPOSAL:			
MAKE:	BROCE	NO BID	
MODEL:	RCT-350		
WARRANTY:	1 Year/1,000 Hours = Full		
CAN BE DELIVERED BY:	30 days		
BID PRICE:	\$44,413.00		
Exceptions:	Broce Manufacturing does not offer extended warranty on their hydraulic system components.		
	All deviations are as shown in the vendor's proposal.		
Contact Information:			
Name:	Pud Wood		
Title:	Gov. Sales		
Telephone:	405-495-7820		
Fax:	405-787-5973		
NON-COLLISION AFFIDAVIT:	Yes		

Upon the recommendation of David Batton, Assistant District Attorney, the contract is ready to be approved.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Agreement for Engineering Services between the Cleveland County Health Department and Clough Harbour & Associates, LLP, to provide a Geotechnical Subsurface Investigation for the installation of possible footings in the renovated building located at 424 S. Eastern, Moore, OK. Scope of Services includes three (3) interior borings, testing on selected samples; a written geotechnical report and two (2) bound copies of the report for the total fee of \$4,300.00.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Chairman Skinner called for discussion, consideration, and/or action on the Jail Report from Ed Miller.

Mr. Ed Miller presented the following report:

The Cleveland County Detention Center held an average of 184 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C.
2/26/2008 Tues	184	16	1	167
2/27/2008 Wed	191	14	1	176
2/28/2008 Thur	174	14	1	159
2/29/2008 Fri	175	15	1	159
3/1/2008 Sat	190	15	1	174
3/2/2008 Sun	197	15	1	181
3/3/2008 Mon	181	15	1	165
3/4/2008 Tues	184	15	1	168
<u>Daily Average</u>	<u>184</u>	<u>15</u>	<u>1</u>	<u>168</u>

The Book-Ins comparison for this week:

2007 58 FEMALES & 129 MALES = 187 TOTAL

2008 44 FEMALES & 156 MALES = 200 TOTAL

Four (4) Inmates were transported to DOC February 27, 2008. One (1) Inmate was transported to DOC February 28, 2008. One (1) Inmate was transported to DOC February 29, 2008. Five (5) Inmates are scheduled to go to DOC March 6, 2008. (Completed) Seven (7) Inmates are scheduled to go to DOC March 11, 2008.

Rusty Sullivan moved, seconded by Rod Cleveland, to accept the Jail Report. The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes. Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Notice of Appointment of Becky Hernandez as Receiving Officer for the following County Commissioner's Accounts; D2, D3, R2, R3, R3B, & T2B.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes. Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Notice of Appointment of Paul Meyer as Requisitioning Officer for the following County District #2 Commissioner's Accounts; T1C, T2A, T2B, T3, SA2, SA3, BCI2 & BCI3.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes. Motion carried.

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Chairman Skinner moved, seconded by Rusty Sullivan, to approve the Notice of Appointment of James Coots as Receiving Officer for the following County District #2 Commissioner's Accounts; T2A, T3, SA2, SA3, BCI2 & BCI3.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the FY2009 Renewal Contract for Alternatives to Detention/Transportation between the Board of County Commissioners and the State of Oklahoma Office of Juvenile Affairs.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to accept the 2007 Mineral Interest Report from the Oklahoma State Treasurer Unclaimed Property Division as required by Title 60 § 658.1 regarding Unclaimed Mineral Interests.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Lease Agreement Renewal between the Cleveland County Health Department and SC Phone Works Plus for a Norstar 0x32 R1s 5 Phone System at the rate of \$375.00 per month for the Moore Office located at 224 S. Chestnut, Moore, OK. The contract will be from March 1, 2008 and ending on February 28, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Software Telephone Support and Terminal On-Site Service Agreement between the Cleveland County Sheriff Department and A.E.C. Solutions for Jantek PC Entry Time/Attendance System at the rate of \$500.00 per year. The Agreement will be from March 6, 2008 and ending on March 5, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Procedures for the appointment of Successor County Sheriff as submitted by Legal Counsel.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to appoint David Poarch as the Chairman for the Judicial Resources Board as recommended by the Cleveland County Judiciary to serve a term of two (2) years.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to appoint Chris Box as the District #1 Member of the Judicial Resources Board as recommended by Commissioner Rod Cleveland to serve a term of one (1) year.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to strike item #12 - the Discussion, Consideration, and/or Action to Appoint Dee Downer as the District #3 Member of the Judicial Resources Board as recommended by Commissioner Rusty Sullivan to serve a term of three (3) years.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Chairman Skinner moved, seconded by Rusty Sullivan, to strike item #13 – the Discussion, Consideration, and/or Action to Appoint Sandee Coogan-Sutler as Vice-Chairman for the Judicial Resources Board as recommended by the Cleveland County District Attorney Greg Mashburn to serve a term of one (1) year.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the February, 2008 monthly reports of the following:

- a. Denise Heavner, County Assessor
- b. Tammy Howard, County Clerk
- c. Rhonda Hall, Court Clerk
- d. Paula Roberts, Election Board Secretary
- e. Shari Kinney, Health Department
- f. Saundra DeSelms, County Treasurer

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 323,887.40
T1C	\$ 6,329.72
T2A	\$ 2,521,127.80
T2B	\$ 23,348.51
<u>T3</u>	<u>\$ 1,819,672.72</u>
Total Unrestricted	\$ 4,694,366.15

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders:

- a. General Fund

08-4248 – SM2	Paradise Equipment Services	\$ 3,000.00
08-4269 – E2	Copelin’s Office Center	1,500.00

- b. Highway Fund

08-4262 – T2A	UniFirst	2,500.00
08-4276 – T2A	Warren Cat	2,500.00
08-4279 – T2A	Department of Central Services	1,000.00
08-4345 – T2A	P-6 Auto Electric	750.00

08-4346 – T2A	OCT Equipment	750.00
08-4384 – T2A	Warren Cat	2,500.00
08-4397 – T2A	Cintas First Aid & Safety	2,500.00
08-4398 – T2A	Bill's Welding Equipment Repair	1,500.00
c. Health Fund		
08-4256 – MD2	Oklahoma Natural Gas Company	1,000.00
d. Fair Board Fund		
08-4386 – FF2	Penley Oil Company, Inc.	1,200.00
08-4388 – FF2	UniFirst	450.00
08-4389 – FF2	Home Depot Credit Services	500.00
08-4390 – FF2	Purcell Register	500.00
08-4391 – FF2	OPUBCO Communications Group	2,500.00

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

08- 0103 – E2	08-135 – T2A
08-2662 – SM2	
08-3268 – B2B	08-3408 – MD2
08-3322 – B2A	
08-3412 – B2B	08-2203 – CFBC2
08-3625 – B2B	
08-3718 – A4	
08-3269 – CFBRE2	
08-3632 – CFBRE2	
08-3876 – CFBRE2	

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Chairman Skinner moved, seconded by Rod Cleveland, to approve Emergency Purchase Order #2008-4215 in the amount of \$402.50 and it is from the Sheriff's Maintenance and Operations Account (B2A).

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 07/08</u>	
a. General Fund	\$ 603,833.39
b. Highway Fund	106,834.27
c. Health Fund	14,199.21
d. Sheriff Service Fee	10,303.42
e. Sheriff Commissary Fund	848.23
f. Sheriff Revolving Fund	5,837.31
g. Sheriff Federal Share Revenue Fund	864.34

h. Local Emergency Planning Comm	1,590.00
i. County Clerk Preservation Fund	6,963.85
j. County Clerk Lien Fee	3,956.88
k. Fair Board	1,947.58
l. S.T.O.P. Violence Against Women	1,477.95

FY 06/07

a. County Clerk Preservation Fund	42,279.40
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The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Rusty Sullivan moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

(Clerk's Note: Agenda was posted on 3-07-08 @ 8:31 a.m.)